

FY 2022 AUDIT PROGRESS AND FY 2023 INTERNAL AUDIT PLANS

Action Requested: Receive and approve the progress reports for the universities' FY 2022 audit plans and approve the internal audit plans for FY 2023.

Executive Summary: The Office of Internal Audit is an independent and objective assurance and advisory function designed to add value and improve Regent universities' operations. Internal Audit brings a systematic and disciplined approach to evaluating and improving the effectiveness of the organization's governance, risk management, and control processes. Internal Audit is dedicated to promoting and facilitating continuous improvement.

On an annual basis, in accordance with Audit and Compliance Committee policies, Internal Audit compiles and submits audit progress and future plans for the Regent universities. The plans are flexible and adjusted as needed to adapt to changes in the audit environment.

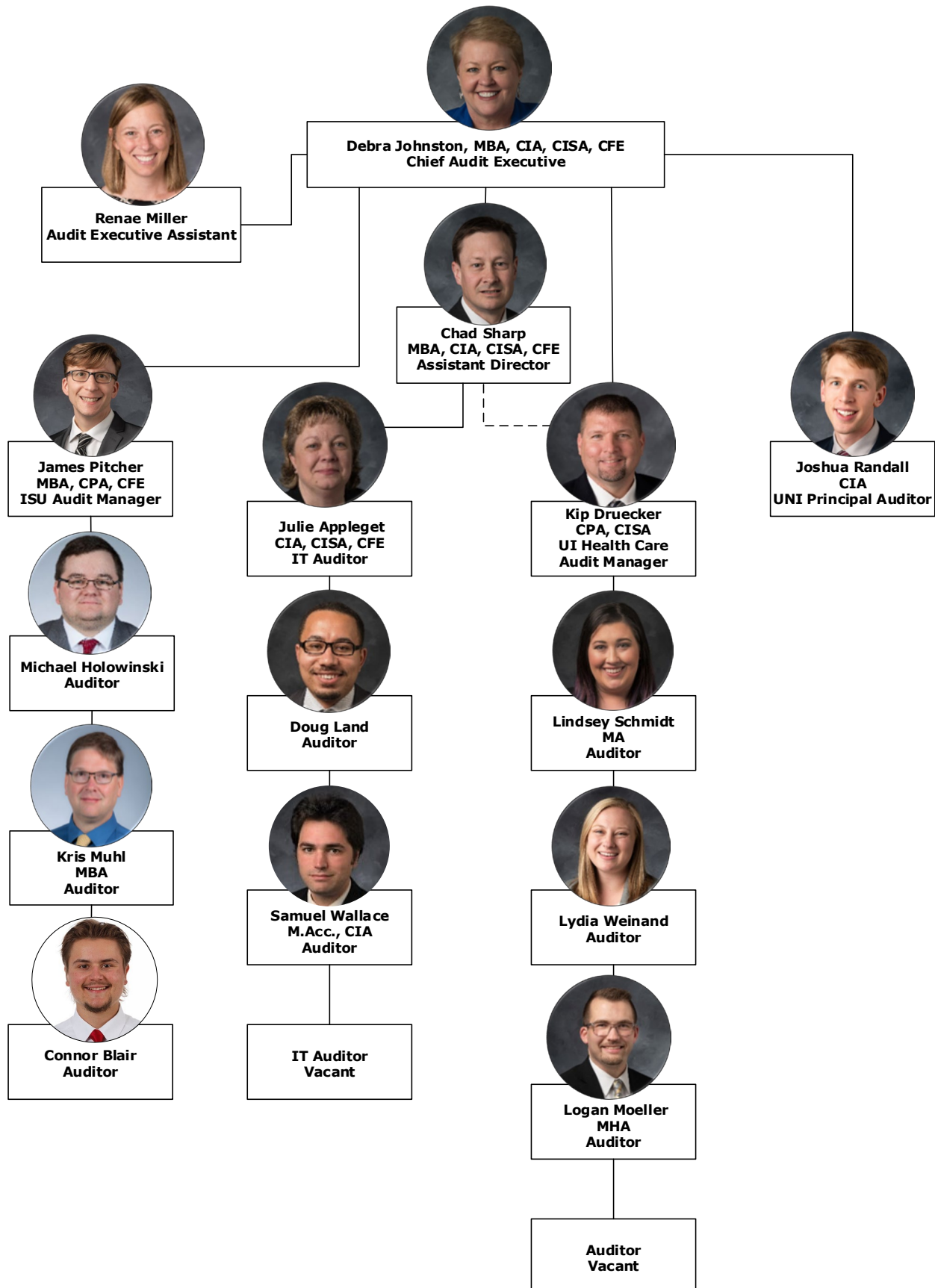
Our work is conducted and managed in accordance with The Institute of Internal Auditors' (IIA's) *International Professional Practices Framework*, which includes the core principles for the professional practice of internal auditing, the definition of internal auditing, the Code of Ethics, and the *International Standards for the Professional Practice of Internal Auditing (Standards)*.

The Office of Internal Audit supports the Regent institutions by performing audits based on the outcome of an annual risk assessment process. Audits identified during this process are completed throughout the year and provide either positive assurance that operations and internal controls are operating as intended; or that management action is needed to mitigate the risk or improve efficiencies that could impact each institution's strategic goals.

Audit Progress and Plans: In FY 2022, workforce issues continued to impact our operation negatively. Resources were shared between the institutions to address high risk audits but completion of the audit plan fell short with 52 of the 74 planned and added audits complete or in progress at fiscal year-end. As of August 15, 2022, all ISU positions have been filled and UNI is stable. However, transitioning personnel between the institutions has resulted in the SUI having a health care auditor and an IT auditor vacancy. Recruiting efforts are ongoing.

Staff Credentials: Many staff have at least one professional certification or a master's degree and are working towards a certification. Professional development is required for certifications and staff regularly attend training to stay abreast of emerging issues in higher education, technology and to keep their technical and soft skill sets relevant.

Office of Internal Audit Organizational Chart



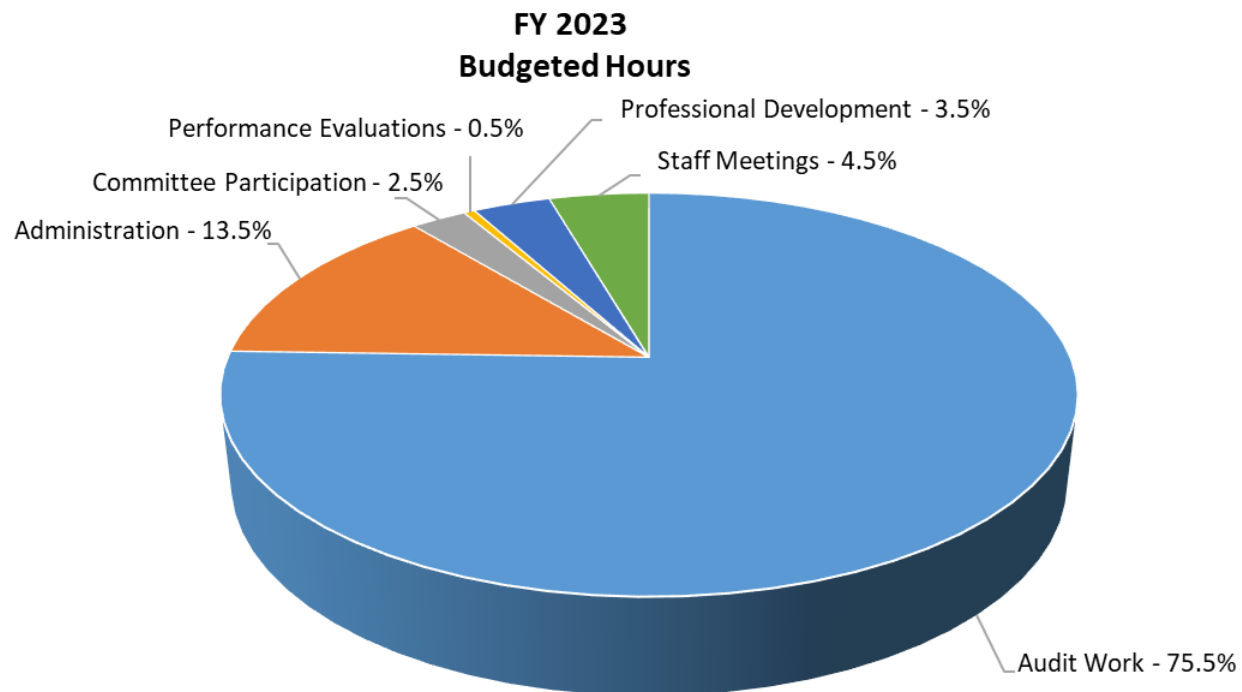
Following is a condensed table of the progress of the FY 2022 Audit Plans.

FY 2022 Progress	SUI	ISU	UNI	Total
Audits:				
Original Audits Planned	48	17	4	69
Added During the Year	2	1	2	5
Totals	50	18	6	74
Completed	29	6	5	40
In Progress	7	4	1	12
Deferred	4	6	0	10
Cancelled	10	2	0	12
Totals	50	18	6	74

The FY 2023 Audit Plans are proposed after extensive interviews across each campus with key leaders and staff, reviewing past audit history, surveying the current higher education audit landscape, and using data analytics to review operations. Plans are then prepared using a risk-based approach to ensure that areas and activities specific to the Regent universities with the greatest impact, are identified for consideration. The Auditor of the State and external auditors provide financial audit services, allowing Internal Audit to concentrate on unique operational audits.

The FY23 Audit Plan is based on available hours for 15 auditors and 19,981 available project hours. Two of the 15 positions are planned hires during 2023. The plans include risk-based and requested audits (financial, operational, compliance, information technology), risk-based consulting reviews, follow-up audits, investigations, and other projects and initiatives as needed. Unassigned audit hours allow for timely reaction to audit requests arising from various changes in operations.

FY 2023 Plans	Scheduled Audits	Total Hours Budgeted*
University of Iowa	45	18,069
Iowa State University	17	6,655
University of Northern Iowa	5	1,736
Total	67	26,460



Tables detailing FY 2023 Audit Plans and FY 2022 Audit Progress for each university are included in this document. Tables containing audits completed for the past four fiscal years may be found on the following pages.

**UNIVERSITY OF IOWA
Proposed Internal Audit Plan for FY 2023**

<u>Audits and Reviews</u>	<u>Hours</u>	<u>Percent</u>
Active Directory	250	1.4%
Athletics IT	250	1.4%
Auto Audit Upgrade	125	0.7%
Bi-Weekly Pay Adjustments	250	1.4%
Bright Horizons Daycare	250	1.4%
Center for Disabilities and Development	250	1.4%
Center for Inclusive Academic Excellence	250	1.4%
Clinical Data Enclave	250	1.4%
College of Dentistry	250	1.4%
College of Law	250	1.4%
College of Public Health Carry Over	250	1.4%
Community Connect Program	250	1.4%
Continuing Eligibility	150	0.8%
CT Surgery Carry Over	40	0.2%
Department of Neurosurgery	250	1.4%
Department of Pediatrics	300	1.7%
English as a Second Language	250	1.4%
Epic CareLink Carry Over	175	1.0%
Epic MyChart	250	1.4%
Fraternal Order of Eagles Diabetes Research Center	250	1.4%
Home Ticket Revenue	100	0.6%
Home Ticket Revenue FY22 Carry Over	40	0.2%
Information Blocking - CARES Act	250	1.4%
License Plate Recognition System	250	1.4%
National Advanced Driving Simulator	250	1.4%
North Liberty Hospital Construction	200	1.1%
Nurse Practitioner Billing	250	1.4%
Nursing Recruitment Processes	250	1.4%
Office of the Registrar	250	1.4%
Price Transparency Rule	250	1.4%
Psychological and Brain Sciences	250	1.4%
Qagenda Carry Over	40	0.2%
Recreational Services Carry Over	200	1.1%
Revitalize U Med Spa and Salon	250	1.4%
Section 117 Reporting Carry Over	100	0.6%
Siemens Enterprise Agreement	200	1.1%
Sports Clubs	250	1.4%
StarRez	250	1.4%
State Hygienic Lab Research Administration	250	1.4%
UI Institute of Vision Research	250	1.4%
UIHC Respiratory Care	250	1.4%
UIHS - Pediatric Associates	250	1.4%
University Catering	250	1.4%
University Housing and Dining Key Management	250	1.4%
University Shared Services	250	1.4%
Vendor Management	250	1.4%
Annual Risk Assessment	450	2.5%
EthicsPoint	300	1.7%
Follow-Up Audits	727	4.0%
Unallocated Hours	1,627	9.0%
Subtotal	13,274	73.5%
<u>Other Audit Responsibilities</u>	<u>Hours</u>	<u>Percent</u>
Administration	2,909	16.1%
Committee Participation	438	2.4%
Performance Evaluations	114	0.6%
Professional Development	620	3.4%
Staff Meetings	714	4.0%
Subtotal	4,795	26.5%
Total	18,069	100.0%

**IOWA STATE UNIVERSITY
Proposed Internal Audit Plan for FY 2023**

<u>Audits and Reviews</u>	<u>Hours</u>	<u>Percent</u>
Building Access Carry Over	165	2.5%
Campus Childcare Services	300	4.5%
Chemical Safety and Biohazards Carry Over	150	2.3%
Conflict of Interest or Commitment (COIC)	250	3.8%
Facilities, Planning, and Management and FAMIS360	300	4.5%
Farm Administration	300	4.5%
ISU Bookstore	250	3.8%
ISU Clery Act Carry Over	110	1.7%
ISU Police	300	4.5%
Overpayments and Recoupment	300	4.5%
Recruiting and Hiring Carry Over	120	1.8%
Research Data - Level 3 Data Management	250	3.8%
Salesforce	250	3.8%
Sponsored Program Accounting	300	4.5%
Vet Diagnostic Lab	300	4.5%
Workday Change Management	300	4.5%
Youth Programs	250	3.8%
Annual Risk Assessment and Audit Planning	250	3.8%
Fraud and Special Investigations	100	1.5%
Follow-up Audits	240	3.6%
Unassigned/Unplanned	593	8.9%
Subtotal	5,378	80.8%
<u>Other Audit Responsibilities</u>	<u>Hours</u>	<u>Percent</u>
Administration	526	7.9%
Committee Participation	150	2.3%
Performance Evaluations	37	0.6%
Professional Development	250	3.8%
Staff Meetings	314	4.7%
Subtotal	1,277	19.2%
Total	6,655	100.0%

**UNIVERSITY OF NORTHERN IOWA
Proposed Internal Audit Plan for FY 2023**

<u>Audits and Reviews</u>	<u>Hours</u>	<u>Percent</u>
Athletics Carry Over	50	2.9%
FAMIS 360	250	14.4%
Human Resource Process Workflow	250	14.4%
University Relations	250	14.4%
Youth Programs/Summer Camps	250	14.4%
Annual Risk Assessment	100	5.8%
Follow-up Audits	109	6.3%
Unassigned/Unplanned	69	4.0%
Subtotal	1,328	76.5%
<u>Other Audit Responsibilities</u>	<u>Hours</u>	<u>Percent</u>
Administration	125	7.2%
Committee Participation	65	3.7%
Performance Evaluations	8	0.5%
Professional Development	60	3.5%
Staff Meetings	150	8.6%
Subtotal	408	23.5%
Total	1,736	100.0%

**UNIVERSITY OF IOWA
Audits Completed in the Past Four Fiscal Years**

ORIGINAL REPORTS	FY19	FY20	FY21	FY22
Intercollegiate Athletics - Home Game Ticket Revenue	√	√	√	√
Anesthesia			√	
Biochemistry Stores				√
Building Access Security	√			
Carver College of Medicine Core Facilities			√	
Central Sterilizing Services			√	
Chargemaster Maintenance Process			√	
Cherwell System	√			
Clery Act				√
Clinical Staff Office	√			√
College of Dentistry Revenue Cycle		√		
College of Engineering		√		
College of Nursing				√
College of Pharmacy Building Construction			√	
Computer Management	√			
Conflict of Interest			√	
Controlled Substances			√	
COVID-19 Billing			√	
COVID-19 Pay Practices				√
Creative Writing			√	
DeGowin Blood Center				√
Department of Biology		√		
Department of Earth and Environmental Sciences	√			
Department of Food and Nutrition Services				√
Department of Internal Medicine	√			
Department of Neurology				√
Department of Otolaryngology				√
Department of Pathology				√
Department of Public Safety Information Technology	√			
Department of Radiology	√			
Department of Surgery		√		
Discharge Process		√		
Emergency Department		√		
Encompass Health Joint Venture			√	
Facilities Management Bidding Processes		√		
Facilities Management IT				√
Financial Management of Cancer Clinical Trials			√	
Fleet Services and Camubs			√	
Fraternity and Sorority Life			√	
Heart and Vascular Center			√	
Holden Comprehensive Cancer Center and Infusion Suite	√			
Hospital Admissions Process			√	
Housing and Dining Misconduct Protocols			√	
Human Subjects Office, Institutional Review Board, and Other Review Committees		√		
IATL Building IT Support			√	
Iowa Consortium for Substance Abuse	√			
Iowa Electronic Markets		√		
Iowa River Landing				√
ITS Software Change Management				√
Joint Office of Outreach Clinical Services				√
Machine Shops				√
NCAA Compliance - Camps and Clinics		√		
NCAA Compliance - Coaching Staff Limits and Contracts				√
NCAA Compliance - Complimentary Admissions and Ticket Benefits		√		
NCAA Compliance - Eligibility, Amateurism, and Academic Performance Program		√		
NCAA Compliance - Extra Benefits - Athletic Equipment and Apparel			√	

**UNIVERSITY OF IOWA
Audits Completed in the Past Four Fiscal Years**

ORIGINAL REPORTS	FY19	FY20	FY21	FY22
NCAA Compliance - Extra Benefits - Representatives of the University's Athletics Interests				✓
NCAA Compliance - Extra Benefits - Student-Athlete Vehicles				✓
NCAA Compliance - Financial Aid Administration			✓	
NCAA Compliance - Playing and Practice Seasons	✓			
NCAA Compliance - Recruiting On and Off Campus	✓			
NCAA Compliance - Student-Athlete Employment			✓	
NCAA General Compliance		✓		
Obstetrics and Gynecology		✓		
Occupational Health Billing				✓
Office of Equal Opportunity and Diversity			✓	
Office of the President				✓
Office of the Provost				✓
Office of the State Archaeologist	✓			
Online Education			✓	
Oracle Talent Acquisition Cloud			✓	
Orthopedics Department		✓		
Outsourced Bookstore				✓
Paciolan Ticket System	✓			
Payroll	✓			
Pharmacy Inventory		✓		
Pharmacy Prior Authorizations		✓		
Ponseti International	✓			
Post-Acute Care	✓			
PrePaid Services	✓			
Rape Victim Advocacy Program		✓		
Remote Work Data Security and Technology Equipment				✓
Riskconnect System			✓	
Salesforce				✓
School of Social Work	✓			
Sleep Disorders Clinic		✓		
Specialty Pharmacy			✓	
Stanley Museum of Art	✓			
Stratajazz Budgeting System			✓	
State Hygienic Laboratory Tests of Public Health Significance				✓
Student-Athlete Academic Services		✓		
Student Accountability				✓
Succession Planning			✓	
Telemedicine			✓	
Threat Assessment Program			✓	
Title IX			✓	
UI Health Care Dialysis				✓
UI Health Care Finance Inter-Organizational Transfers	✓			
UI Health Care Operating Rooms		✓		
UI Health Care Research Laboratory Information Technology Security	✓			
UI Student Health and Wellness	✓			
UIHC Facility Preventative Maintenance		✓		
UIHC Processed Stores	✓			
University Billing Office		✓		
University Counseling Service			✓	
University of Iowa Diagnostic Laboratories Revenue Cycle		✓		
University of Iowa Health Care Offsite Clinics				✓
University of Iowa Hospitals and Clinics Emergency Management	✓			
University of Iowa Pharmaceuticals			✓	
University of Iowa Research Information Systems	✓			
Vulnerability and Patch Management		✓		
Youth Programs		✓		

**IOWA STATE UNIVERSITY
Audits Completed in the Past Four Fiscal Years**

ORIGINAL REPORTS	FY19	FY20	FY21	FY22
Athletics Department Ticket Operations	√			
Center for Survey Statistics and Methodology		√		
Controlled Substances in Research Laboratories		√		
Department of Apparel, Events, and Hospitality Management	√			
Department of Computer Science			√	
Department of Food Science and Human Nutrition				√
Department of Geological and Atmospheric Sciences			√	
Department of Kinesiology			√	
Department of Music and Theatre			√	
Department of Natural Resource Ecology and Management	√			
Department of Psychology	√			
Department of Sociology	√			
Disability Accommodations		√		
Emergency Preparedness	√			
Employee International Travel	√			
Extension and Outreach		√		
Finance Service Delivery				√
Lloyd Veterinary Medical Center				√
NCAA Compliance - Extra Benefits	√			
Reiman Gardens			√	
StarRez				√
Study Abroad Center	√			
Technology Supporting Online Academic Programs			√	
Transportation Services		√		
University Benefits				√
Workday Security Roles		√		√

**UNIVERSITY OF NORTHERN IOWA
Audits Completed in the Past Four Fiscal Years**

ORIGINAL REPORTS	FY19	FY20	FY21	FY22
ACH and Wire Transfer Processes	√			
Active Directory		√		
Clery Act				√
Constituent Relationship Management System				√
Department of Residence Hall Security			√	
Financial Aid and Special Circumstances	√			
National Program for Playground Safety		√		
Office of the Provost and Executive Vice President for Academic Affairs				√
Office of the Vice President for Student Life				√
School of Music	√			
UNI Bookstore				√
University Relations		√		
Vulnerability Scanning			√	